

Dayananda Sagar Institutions Bangalore

Application for Booking of Library A.V Auditorium.

Name of the College :

Department :

Name of the Event :

Event Date and Time (From-To) :

In charge person of the event :

With mobile No.

Number of participants :

(Approximate)

Signature of the Secretary

Signature of the Chief Librarian

Note:

- Pasting of posters on the walls and eatables are strictly prohibited inside the Auditorium
- Total seating capacity of the AV Auditorium is 80.
- Check the available facility in the Auditorium before commencing of the programme.
- Book the AV Auditorium well in advance to provide better services.
- AV Auditorium facility is available from Monday to Friday **(10.00AM to 06.00PM)**
- Additional facilities if required please make your own arrangements
- If the programme is cancelled please inform to the Chief Librarian immediately which will help for others to make use of our Auditorium
- Please maintain ambiance of the Auditorium in good condition